

**Belvedere:**  
*Jerry Butler*

December 16, 2004

**Corte Madera:**  
*Melissa Gill*

**TO:** Transportation Authority of Marin Commissioners

**Fairfax:**  
*Lew Tremaine*

**RE:** TAM Annual Selection of Chair and Vice Chair, Review of Commissioner Committee Appointments, and Review of Ex-Officio Members – Agenda Item 1

**Larkspur:**  
*Joan Lundstrom*

Dear Commissioners:

**Mill Valley:**  
*Dick Swanson*

The TAM Administrative Code contains provisions for the annual selection of a Chair and Vice Chair, establishment of Standing Board and other committees and the appointment of Commissioners to such committees, and establishment of Ex Officio members to the Authority.

**Novato:**  
*Pat Eklund*

### **Selection of Chair and Vice Chair**

**Ross:**  
*Tom Byrnes*

Pursuant to Section 104.1(a) of the Administrative Code, the TAM Board is required to elect a Chair and Vice Chair annually at its regular April meeting. The Code further states that at no time should two Commissioners from the Board of Supervisors or two Commissioners from City or Town Councils hold both the Chair and Vice Chair positions.

**San Anselmo:**  
*Peter Breen*

**San Rafael:**  
*Al Boro*

### **Review of Committee Appointments of Commissioners**

**Sausalito:**  
*Amy Belser*

A table of all current TAM committees and Commissioner appointments, including the date of the committee appointments, is attached for reference.

**Tiburon:**  
*Alice Fredericks*

**County of Marin:**  
*Susan Adams*  
*Hal Brown*  
*Steve Kinsey*  
*Charles McGlashan*  
*Cynthia Murray*

Pursuant to Section 104.2, the TAM Board may, as deemed appropriate, appoint Standing Board Committees consisting of three or more Commissioners. The only Standing Board Committee discussed in the Administrative Code is the Executive Committee, which is tasked to advise the TAM Board and plan Board activities. The Executive Committee is required to consist of two Commissioners from the Board of Supervisors and five Commissioners from City and Town Councils and include, at a minimum, the Chair, Vice Chair, and five at-large Commissioners appointed by the Board representing a geographic balance, including at least one representative from each of the five planning areas of the County (Section 104.2[b][1]). The TAM Executive Committee appointments were made on July 22, 2004.

New Standing Board Committees may be established by the TAM Board, as deemed necessary or advisable from time to time pursuant to Section 104.2(b)(2). Further, the Chair, with the concurrence of the Board, may establish such other special, ad hoc, or other Board Committees, as he or she deems necessary or advisable from time to time. Examples of such committees are the Ad Hoc Transit Committee, Highway 101 Gap Closure Committee, and RM2 Greenbrae Corridor Committee listed on the attached table.

### **Review of Ex Officio Members**

Pursuant to Section 104.6, the TAM Board has the authority to establish by resolution Ex Officio members to the authority that represent transportation and transit agencies and other entities interested or involved in transportation issues in Marin. Ex Officio members have the right to attend regular meetings of the TAM Board and TAM committees and participate in the discussion of matters brought before the TAM Board and committees for consideration, but Ex Officio members shall not:

1. Have the right to vote with respect to any matter brought before the TAM Board or committees (Section 104.6[c][1]);
2. Be counted for purposes of determining the number of persons attending any meeting for quorum or voting purposes (Section 104.6[c][2]);
3. Be eligible for election or appointment as Chair or Vice Chair of the Authority (Section 104.6[c][3]); or
4. Be entitled to attend or to otherwise participate in closed sessions of the Tam Board or committees (Section 104.6[c][4]).

Ex Officio members are designated by the entity represented from eligible candidates, and the term of an Ex Officio member is limited to one year (Section 104.6[b]).

### **Recommendation**

Staff recommends that TAM:

1. Elect a Chair and Vice Chair;
2. Review current TAM member committees and appointments and make any changes, if desired; and
3. Provide direction to staff to prepare an agenda item for the May TAM Board meeting to consider a resolution to establish Ex Officio members to the Authority, if desired.

Respectfully Submitted,

Craig Tackabery  
Executive Director

Attachment: TAM Committees and Commissioner Appointments Table

## **TAM COMMITTEES AND COMMISSIONER APPOINTMENTS**

### **TAM Executive Committee (7/22/04)**

Al Boro  
Peter Breen  
Alice Fredericks  
Steve Kinsey

Joan Lundstrom  
Cynthia Murray  
Lew Tremaine

### **Ad-Hoc Transit Committee (7/22/04)**

Steve Kinsey  
Al Boro  
Pat Eklund

Melissa Gill  
Lew Tremaine

### **RM2 Greenbrae Corridor Committee (10/28/04)**

Al Boro  
Hal Brown  
Melissa Gill

Joan Lundstrom  
Steve Kinsey

### **Highway 101 HOV Gap Closure Committee (11/18/04)**

Susan Adams  
Al Boro

Hal Brown

### **SMART (12/16/04) (Per PUC 105020[d] and [e])**

Al Boro (expires January 2009)

Pat Eklund (expires January 2007)